

Timelines for Ladder Faculty Reappointments and Promotion Reviews

Timeline for Candidates

Step in Process	Academic Year Timeline (tenure clock began on July 1)	Calendar Year Timeline (tenure clock began on Jan 1)
SEAS Dean's Office notifies candidates eligible to request to be reviewed	By February 1	By September 1
Candidate requests review (if earlier than penultimate year or AOPT to PROF)	By February 15	By September 15
Candidate submits preliminary materials via email (or withdraws from consideration by not submitting)	By April 1	By October 15
Candidate submits final materials (dossier) in Interfolio and dept uploads course evaluations	By August 15 (firm deadline)	By February 15 (firm deadline)
Chair informally notifies candidate of case outcome	After TAC vote	After TAC vote
SEAS Dean's Office sends reappointment/promotion letter to candidate	After JBPO vote	After JBPO vote
Effective date	July 1	January 1 (AP2, AOPT); July 1 (PROF)
Salary adjustment, if applicable	July	July